Welcome to Tiger
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Mac OS X puts power at your fingertips with Spotlight searching, Dashboard widgets, custom web news, and four-way video conferencing.
**Spotlight**

Find anything, anytime on your computer as quickly as you can type. Search your entire system to find documents, email, contacts, calendars, music, movies, photos, bookmarks, and applications.
Spotlight menu
To find something, click the Spotlight icon in the menu bar, then type a word or two in the Spotlight search field. The Spotlight menu shows the top 20 items you have opened recently.
Organized Results

To view all the results of your search, choose Show All in the Spotlight menu to open the Spotlight window. You can group items, sort them, and limit the results. You can preview images and see additional information about items.

Click to select the way you want to group the results.

Click to view additional information about an item.

Click to group, sort, or limit search results.
Customize Spotlight

Use Spotlight preferences to select and prioritize the types of items you want to search for. If you don't want to search certain folders or disks, click Privacy to add them to the list of locations Spotlight will not search.

Drag items to prioritize search results. Click to deselect items you don't want to search.

Choose a shortcut to show the Spotlight search field.
Spotlight...Everywhere
You’ll find search, powered by Spotlight technology, throughout Mac OS X Tiger, including the Finder, System Preferences, Mail, and Address Book. Many applications let you create smart folders that update automatically.
Finding Files
To find files in the Finder, just type a word or two in the search field, then specify your search criteria. After you specify your search criteria, click Save to create a Smart Folder using search criteria.

Click a Smart Folder to see the current search results.

Type a word or two here.

Use these buttons to specify your search and save it.
Finding preferences
To quickly find a preference setting so you can change it, open System Preferences and type a word or two in the search field, and then choose an item in the results. Spotlight even recognizes Windows terms.
Finding documents in applications
When you're opening or saving a file, Spotlight can help you find it, or locate where you want to save it. You can use the search field in Open and Save dialogs to find items on your computer and iDisk.

Type a word or two to search for items on your computer.

Click to select where you want to search.
Dashboard
Dashboard zooms onto your desktop with the click of a mouse and, like Exposé, disappears just as quickly. You can use widgets to look up contacts, check your stocks, see what’s playing on iTunes, and more.
Displaying your widgets
When you open Dashboard, click the Open (+) button to show the widget bar. To show a widget in Dashboard, just click its icon in the widget bar. To get new widgets, click the Manage Widgets button.
Managing widgets

Mac OS X Tiger comes with many widgets and it's a snap to get more. Open Dashboard, click Manage Widgets, and then click More Widgets. You can also hide widgets you don't want to use or remove them.

- Click this to add widgets to Dashboard.
- Click this to remove a widget from your computer.
- Deselect this if you don't want a widget in the widget bar.
Customizing widgets
Most widgets are simple and customizable to fit your needs. To see the settings you can change, click the Info button in the bottom-right corner. For example, in the Stock widget, you can specify the stocks you want to see.

To add a stock, type a company's name or symbol, then press Return. Select a name in the menu, then click the Add (+) button.

When you're finished, click Done.

Click the Info button to select options for a widget.
iChat AV
Use multiway video and audio conferencing to chat live with friends and colleagues. Video conference with up to three other people with stunning, true-to-life pictures and crystal-clear conversation.
Video chat
Video chat with family, friends, and colleagues. The 3D view practically puts your guests in the room with you, right down to the reflection on the table. The visual arrangement makes it easy to follow the conversation.

To start a chat, all you need is the .Mac member names, AIM screen names, or Jabber IDs of your buddies.
**Audio chats**

iChat AV provides telephone-quality audio for chats. You can hold audio chats with up to nine other people. Just select their names and click the telephone icon at the bottom of the Buddy List.

- This person is available for a multiperson audio chat.
- The bar indicates who is talking.
- Participants can leave the chat at any time. If you need to remove someone, select this icon and press Delete.
- Click to mute the chat if you need to answer the phone or talk to someone in your office.
Instant messaging
You can use iChat instant messaging to chat with one person or many. While you're chatting, you can send web links, files, and photos by simply dragging them into the chat. Web links open with a click.

Choose View > Show Chat Participants to see everyone in the chat.

This person is available for a multiperson video chat.

Click to add buddies to your chat.

Type your message here. Click the Smiley menu icon to add a Smiley to your message.
Safari RSS
Now Safari brings you up-to-the-minute RSS news, headlines, and summaries from the web. Scan thousands of articles in one easy-to-read, searchable list. Then bookmark your search to quickly find similar articles in the future.
RSS Feeds

RSS is a new technology that lets you scan large numbers of articles, then quickly see the complete article if you want to read more. Many websites now provide RSS feeds of the latest news and information.

Click to view the website. Click again to see the RSS feeds.

The number of unread RSS articles appears next to the bookmark.

Click "Read more" to read the full article in Safari.

Bookmark article searches to use the search again and again.
Display PDF files
You can view PDF files right in Safari so that you don't have to download the file to read or open in another application. The contextual menu lets you choose how you want to view the file.

Hold down the Control key and click the PDF file to select viewing options.
Choose Auto Size to scale the PDF file to fit in the window as you resize it.
Private browsing
When you use a public computer, turn on Private Browsing to protect your information. When it’s on, the websites you visit aren’t added to the history, your information isn’t saved for AutoFill, and your Google searches aren’t saved.

Choose Private Browsing from the Safari menu to protect your personal information.

You can also reset Safari or empty the cache.
Mail
Take control of your inbox. With Spotlight searching, find messages instantly and organize them using Smart Mailboxes. Slideshows make it easy to view images you receive in messages and save them in your iPhoto library.
**Instant searching**

When you type a word or two in the search field, Mail immediately starts finding messages. You can then change where Mail is searching and save your search as a Smart Mailbox.

Select to search all mailboxes or the current mailbox and the field to search in.

Click Save to create a Smart Mailbox with this search.
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Saving searches
Create a Smart Mailbox to automatically organize email messages. Smart Mailboxes provide instant, up-to-date results of searches you’ve defined. Your search criteria can include the sender, dates, status of the message, and more.

Click a Smart Mailbox to see the current results of the searches.

Click Slideshow to view the images attached to a message.
Slideshow viewing
When you receive a message with several images, you can view them as a slideshow. In the slideshow, you can view thumbnails or individual pictures. You can quickly add individual pictures to your iPhoto library.
Address Book and iCal
Address Book and iCal make it easy to organize and share information with others. iCal lets you invite guests to events, and calendar groups help you organize your meetings and events.
Organizing events

iCal makes it easy to organize your appointments and events using calendar groups. You can quickly separate family events from meetings at work. To quickly find an event, search for it.

- Double-click an event to see it in your calendar.
- Create calendar groups to organize your calendars.
- This icon indicates that everyone invited to the meeting has accepted.
- Click to check the status of event invitations.
- Type a word or two to find events in your calendars.

Event invitations
You can invite Address Book contacts to events you create in iCal. When you do, iCal sends them an email invitation. When they reply, you receive an email from them and iCal is updated.

To invite people to an event, type their names the same way you address messages in Mail.

If your guests use iCal, they can choose their status and send you a reply.
Finding contacts
Address Book provides several ways to organize and find your contacts. Use Spotlight searching to quickly locate any person in your address book. Create a Smart Group to quickly find contacts based on information in Address Book.

Type a few letters or words to search your contacts.

Click a Smart Group to see the contacts in the group.
.Mac Sync

.Mac sync* makes it simple to keep your information synchronized on several Mac computers. You can synchronize bookmarks, calendars, contacts, and more so that you always have current information available.

* To use iDisk and .Mac syncing, you need a .Mac membership.
Syncing your information
You can select the information you want to synchronize and how you want to do it. Choose to sync automatically, every hour, day, or week; or manually. To sync your information immediately, click Sync Now.
iDisk

Turn on iDisk syncing so you can access your files from other computers, whether or not you're connected to the Internet. You can also share your documents securely with friends, family, and colleagues.

See how much iDisk space you have and purchase more.

Turn on iDisk syncing to access your iDisk when you aren’t connected to the Internet.

Select how you want people to access the Public folder on your iDisk.
Syncing your iPod

iSync lets you select how you want to synchronize your contacts and calendars on your iPod. You can sync all your contacts and calendars, or you can select a specific group of contacts or specific calendars.

Select to sync your iPod automatically when you connect it to your Mac.

Choose the group of contacts you want to sync.

Select the iCal calendars you want to sync on your iPod.
QuickTime 7
The new H.264 codec in QuickTime 7 delivers crystal-clear video and smooth playback even when you change the size of the player window. Upgrade to QuickTime 7 Pro to capture movies and share them with your friends.
Hi Res Player
QuickTime Player lets you play digital media on your computer, CDs, DVDs, and the Internet. Easy to use playback controls and the new A/V controls let you adjust settings for the best experience.

Select the part of the movie you want to review.

Using QuickTime 7 Pro, capture video live using your iSight or other FireWire camera.
Easy controls
QuickTime 7 Pro gives you great control of a movie even when you’re viewing it in full-screen mode. To see the control panel, just move your mouse. You can then adjust the volume, stop the action, or scrub back and forth.
Sharing
Share your QuickTime Pro movies effortlessly. Choose Share from the File menu to send your movie to friends in an email or put it on your .Mac homepage. QuickTime Pro creates a file that’s perfect for how you want to share it.

- Send your movie in an email or save it on your .Mac homepage.
- Choose a size that works best with your Internet connection.
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Works with Windows
Your Mac fits seamlessly into Windows networks, so you can share documents and printers with everyone. You can establish a secure connection to a Windows network over the Internet and access Microsoft Exchange servers.
Browse for sharers

It's easy for Mac and Windows computers to share the same network. To browse for Windows workgroups, click Network in the Finder then browse for Mac and Windows file shares in the same window.

Use your iDisk to share files with Windows users on the Internet.

Log in to Windows file shares just as you do on Windows computers.
Windows printers
If you have a printer connected to a Windows computer, you can share it with Mac computers on your network. To add a Windows printer to the list of available printers on your Mac, open Printer Setup Utility.

To begin, click Add in the toolbar to open the Printer Browser.

After you click More Printers, choose Windows Printing here and select the workgroup for the printer.

Click More Printers to add a Windows printer.
Exchange services
Mail and Address Book work with Microsoft Exchange mail servers so you can access the same addresses available on the Exchange server. Mail supports IMAP so you can see all of your email on your Mac and Windows computers.

When you create a new account in Mail, choose Exchange from the Account Type pop-up menu.

In Address Book, open General preferences and select this option.
Automator

Automator lets you automate the tasks you do most often. It’s simple to create Automator “workflows” by dragging “actions” and selecting options. Then share your workflows in several convenient formats.
Building a workflow
As you add actions to your workflow, they are linked together to indicate the flow. If an action doesn’t have the data it requires to work correctly, you will see an indication at the top of the action.

- To create a workflow, drag actions here. Click Run to test your workflow.
- Shows that files will flow from the action above to the following action.
- Drag actions to change their order.
- Select the options you want the action to use in this workflow.
Finding actions
You’ll find actions available for many Mac OS X applications. You might also find new actions available that you can import to Automator. You can search for actions or use the Automator browser.

To find an action, type a word or two here.

You’ll find actions available for many Mac OS X applications.

When you select an action, the description provides information to help you use the action.
Putting them to work
To put your workflow to work, save it as a workflow document or an application. Then share it with friends by emailing it to them. If you save a workflow as a plug-in, you can choose how you want to use it.

Choose the type of plug-in you want to create.

Double-click a workflow application to run it.
Parental Controls
You can create a user account for each person using your Mac and select appropriate privileges for each one. You have complete control of your children’s access to your computer, the Internet, and who they communicate with.
Controlling applications
You can select the applications you want to control, such as Mail, iChat, or Safari. Select Finder & System to control your child’s access to files, System Preferences panes, and applications on the computer.

- Only users with an administrator password can change these settings.
- Select appropriate privileges for each user you create.
- Click to specify the people this user can chat with.
- Select the applications you want to control.
Controlling email

To control children's email, turn on parental controls for Mail and then specify the addresses with which they can exchange messages. An email notifies you if your child receives a message from or tries to send one to someone not on the list.
Controlling chats
When you turn on parental controls for iChat, you can specify which users your child can chat with. Your child cannot chat with someone unless you give your permission by adding that person to the list.

To allow this user to chat with someone, click the Add (+) button.

Select a name from Address Book or click New Person to add someone.
iTunes
iTunes makes it easy to organize, share, and listen to your music. Shop for music, videos, and TV shows on the iTunes Music Store*. Create playlists of your favorite songs, videos, and podcasts, then copy them to your iPod.

*The iTunes Music Store may not be available in your country.
Finding tunes
As your music collection grows, iTunes and the iTunes Music Store make it easy to find that favorite song. It’s also easy to organize your music using Smart Playlists and folders. You can also access shared music.

To get more music, visit the iTunes Music Store.

Type a word or two to search your music library or the iTunes Music Store.

Create Smart Playlists to organize your music.
iTunes widget
Dashboard includes the iTunes widget, which lets you check what's playing and control playback while you work without opening iTunes. You can pause playback, change the volume, or quickly skip to the next tune.

Drag to change volume.

See what's playing and how long it's been playing.
Works with iPod
iTunes, iPod, and your Mac were made for each other. Simply plug iPod, iPod nano, or iPod shuffle into your Mac, and iTunes opens automatically. Then copy your favorite songs and videos to iPod so you can have them with you all the time.
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iLife

iLife applications* work together to unleash your creativity. Create photo albums and slideshows, make your own digital videos, compose your own music, author DVDs, or publish a website to share your creations with others.

* iLife applications are not included with Mac OS X, but may be installed on your computer. Some iPhoto services may not be available in your country. To use some iPhoto services, you need a .Mac membership. To burn a DVD, your computer must have a SuperDrive.
**iPhoto**

iPhoto makes it easy to import, organize, edit, and share your digital photos. You can store up to 250,000 photos and you’ll find many ways to use your photos, such as in slideshows, calendars, and books.

- Click to view photos full screen.
- Type a word or two to find a photo by date, keyword, or other information.
iMovie HD

iMovie HD brings you powerful, yet easy-to-use digital video editing. Use Apple-designed movie themes to create Hollywood-style movies with cinematic titles, superb audio, and real-time effects.

Drag clips you want to use here.

Use themes to help you create amazing movies easily.
iDVD

iDVD makes creating your own DVDs a snap. New themes include animated drop zones, and showcase standard and widescreen formats. Easiest of all, choose Magic iDVD, select a theme and your content, and iDVD does the rest for you.

Click to start or stop motion, preview your DVD, or view the DVD map.

Click to burn your DVD.
GarageBand
With sound effects, strings, and jingles, GarageBand is the easiest way to create, perform, and record your own music. Now use GarageBand to create audio and video podcasts.

Add markers to organize your podcasts.
Add photos to your podcast from your iPhoto library.
iWeb

With iWeb, it's easy to create websites and blogs with podcasts, photos, and more. You see what each webpage will look like as you work on it. Then publish it to .Mac with a single click.

When your website's ready, click to publish it to .Mac

Use the Media Browser to add audio, photos, or movies to your website.